

On Thursday, July 01, 2020, the Charlotte Valley Central School Board of Education held its Reorganization Meeting in the O'Connor Gymnasium.

Members present: J. Ballard, M. Moyses, D. Whipple, B. Garrison and R. Dianich

Members absent: None

Others present: J. Harter, M. Rapp, J. Plante and various members of the community.

J. Plante called the meeting to order at 6:30 p.m.

Pledge to the flag.

On a motion by **J. Ballard** and seconded by **R. Dianich**, the Board elected M. Moyses as President of the Charlotte Valley Central School Board of Education.

Election of Board Pres

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

J. Plante administered the Oath of Office to M. Moyses as President of the BOE.

Oath of Office

On a motion by **M. Moyses** and seconded by **D. Whipple**, the Board elected B. Garrison to the position of Vice-President of the Charlotte Valley Central School Board of Education.

Election of the Board Vice Pres

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

M. Moyses administered the Oath of Office to B. Garrison as Vice-President of the BOE.

Oath of Office

On a motion by **R. Dianich** and seconded by **B. Garrison**, the Board approved the following appointments:

District Clerk

J. Plante to the position of District Clerk from July 01, 2020 through June 30, 2021 with a stipend of \$2,000.00. (for clerk duties for all Regular and Special meetings only; workshops are excluded)

Troy Rider to the position of District Treasurer

Treasurer

Deputy District Treasurer is to be determined

Evelyn Jester to the position of Tax Collector at a stipend of \$2,800.00

Evelyn Jester

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

M. Moyses administered the Oath of Office to J. Plante as District Clerk.

Oath of Office

On a motion by **J. Ballard** and seconded by **B. Garrison**, the Board approved the following appointments:

Various Appts

- School Health Care – Southeastern Otsego Health Center
- Census Enumerator - School Nurse – Stipend To be determined
- Liaison for Homeless Children - School Nurse - No Stipend
- School District Independent Auditor – Raymond D. Preusser, CPA PC
- Delegate - NYS School Board Association – TBD
- Delegate Alternate - NYS School Board Association - TBD
- Purchasing Agent – Superintendent – No Stipend
- Central Treasurer – Troy Rider - No Stipend
- School District Attorneys – Hogan, Sarzynski, Lynch, Surowka & DeWind LLP
 Girvin & Ferlazzo, P.C.
- Attendance Officer – School Nurse – No Stipend
- Health Coordinator – School Nurse – No Stipend
- Records Access Officer – Principal - No Stipend

- Records Management Officer - Business Manager - No Stipend
- Asbestos (LEA) Designee – David Carrington - No Stipend
- School Lunch Reviewing & Verification Official – District Treasurer - No Stipend
- Title IX Compliance Officer – Principal- No Stipend
- Sexual Harassment Reporting Officers - School Nurse and Principal - No Stipend
- Civil Rights Compliance Officer – Principal- No Stipend
- 504 Compliance Officer – Principal - No Stipend
- Anti-Discrimination Compliance Officer – Principal - No Stipend
- "Right to Know" Officer – Principal - No Stipend
- Pesticide Control Officer – David Carrington - No Stipend
- Article 19A Designee – Kathleen Winans - Per Contract
- Hazard Communication Notification Officials – ONC BOCES
- Internal Claims Auditor – Danielle Dorsey - Per Contract
- Labor Relations – ONC BOCES / Per Contract
- School Lunch Hearing Officer – Superintendent - No Stipend
- Appoint the Chairpersons of the Committees on Special Education and Pre-School Special Education in accordance with all Federal and State laws
 - CSE Chairperson – Kelly Coons – Stipend - Per Contract
 - CPSE Chairperson – Kelly Coons – no additional stipend
- Reappoint all preexisting parent members of both the Committees on Special Education and Pre-School Special Education.
- Reappoint the Special Education Impartial Hearing Officers as per the previously established list of Charlotte Valley Central School Impartial Hearing Officers.
- Reappoint George and Margaret Ortega to the Surrogate Parent to the Committee on Special Education.
- Reappoint all substitute teachers currently on the district's list of approved substitutes.
- Chemical Hygiene Officer(s)- David Carrington and Danielle Dorsey.

continued participation in the National School lunch program for the 2015-2016 school year.

Dignity Act Coordinator - School Counselor

The "procedure to resolve a tie where two or more staff members are pointed to the same tenure area at the same Board of Education Meeting" shall be as follows.

The appointees' placement in the approved BOE minutes shall determine seniority. The appointee recorded first is senior. Subsequent appointees' seniorities are determined to be junior based on their relative placement in the minutes. (i.e. the 2nd appointee is next most senior, the 3rd appointee is next most senior, etc)

Professional development time of 100 hours over 5 years as follows:

11 faculty meetings per year (minimum) - 11 Hours

03 Superintendent's Days per year - 21 Hours

02 Staff Development Half Days per year - 06 Hours

Annual Total - 38 Hours

5 Year Total - 190 Hours

Director of Special Education - Principal/No Stipend

Substitute District Clerk - Troy Rider/No Stipend

Deputy Claims Auditor - Rachel Mattice

Data Security Officer - Superintendent

M. Moyse - yes

B. Garrison - yes

R. Dianich- yes

J. Ballard - yes

D. Whipple- yes

Roll call - Motion passed

On a motion by **J. Ballard** and seconded by **R. Dianich** the Board approved the following designations:

- NBT Bank, NA

- JP Morgan Chase Bank, NA

- Community Bank NA (formerly WNB)

- Citizens Bank

- Delaware National Bank of Delhi

Official Depositories

- 1st Thursday of each month at 6:30 p.m.
 - 3rd Thursday of each month at 6:30 p.m.
 - The Daily Star and the Mountain Eagle as the official newspapers.
 - 3rd Tuesday in May (May 18, 2021) as the Annual Meeting/Budget Vote from 12 - 8 p.m.
- Chain of Command 1) Superintendent 2) Principal 3) Guidance Counselor 4) Dean of

Reg Bd Meeting Dates
 Reg Bd Workshop Dates
 Official Newspapers
 Annual Budget Vote

The Principal as the emergency interim Superintendent/CEO and the Superintendent as the emergency interim Principal.

Emergency Interim
 Superintendent and Principal

- Emergency closings - vacation dates to be withdrawn for each emergency closing day after a fourth emergency closing day is used:

Emergency closings

- May 23, 2021 - (Friday)
- April 09, 2021 - (Friday)
- April 08, 2021 - (Thursday)
- April 07, 2021 - (Wednesday)
- April 06, 2021 - (Tuesday)

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **B. Garrison** and seconded by **D. Whipple**, the Board approved the following authorizations:

- Chief School Officer authorizations:
- Certification of payrolls - Per Superintendent's Contract
 - Negotiate contracts – Per Superintendent's Contract
 - Interim Personnel appointments - Per Superintendent's Contract
 - Building Project Change Orders <@20,000.00 - Per Superintendent's Contract
 - Approve expenses, attendance at conferences, conventions, and workshops - Per Superintendent's Contract
 - Authorization of electronic signatures for purchase orders and checks - Per Superintendent's Contract
 - Establishment of Cafeteria Change Fund Officer - District Treasurer
 - Authorized signature(s) on checks- District Treasurer (only one signature required) - Deputy District Treasurer
 - Cooperative bidding agents - ONC BOCES and DCMO BOCES
 - Authorization to appoint Impartial Hearing Officers - BOE President - 1 BOE Vice Pres - 2

Various Authorizations

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **J. Ballard** and seconded by **R. Dianich**, the Board approved the following Bonding of Personnel:

Bonding Personnel

- Public Employee Dishonesty Form O (per loss) - \$3,000,000
- Forgery or alteration Form B (included Credit Debit Charge Card Forgery) - \$100,000 (Deductible \$500)
- Theft, Disappearance & Destruction Coverage form C (Money & Securities In and Out \$50,000 Deductible - \$500)
- Computer Fraud Coverage Form F (Including Wire Transfer Coverage) \$3,000,000 Deductible - \$1,000

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **B. Garrison** and seconded by **D. Whipple**, the Board approved the following other items:

- Re-Adoption of all Board Policies and Code of Ethics in effect during the prior school year.
- Mileage reimbursement at the applicable IRS rate.
- Establish Daily rates for:
- Substitute Teacher and Assistants

Code of Ethics and Policies
 Mileage rate
 Sub rates

Certified - \$115/day
 Uncertified with a minimum of Bachelor's Degree - \$105/Day
 Uncertified Non-Bachelor teacher subs and LTA subs - \$95/day
 Substitute Custodian - \$12.50/hour
 Substitute Office Help - current minimum wage
 Substitute Cafeteria Help - current minimum wage
 Substitute Teacher Aide - current minimum wage
 Substitute Nurse - RN - \$115/day; LPN - \$110/day; Other \$95/day
 Election Inspectors: (Rate of Pays current minimum wage): 1) Phyllis Butts 2) Vicky Porteus
 3) Donna Lubbers 4) Donna Calhoun (Chief Inspector)
 Invoke the protections of the New York State Public Officer's Law, section 18

Election inspectors
 Public Officers Law

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by J. Ballard and seconded by D. Whipple, the Board approved to adjourn the Reorganization Board of Education meeting of the Charlotte Valley School District.

adjourn

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

M. Moyses called the Regular meeting to order.

Regular BOE Meeting

M. Moyses asked if anyone would like to speak with the Board. There were no requests.

On a motion by J. Ballard and seconded by D. Whipple, the Board approved the revisions to the preliminary agenda.

revisions

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by D. Whipple and seconded by J. Ballard, the Board approved the following items:

Minutes - June 04, 2020 Regular Board of Education Meeting Minutes, and June 18, 2020 Special EOY, Board of Education Meeting.

BOE Minutes

- General Warrant #48 dated 6/30/20 in the amount of \$1,590,312.70 with expenditures through 6/30/20.

Warrant #48 dtd 6/30/20

- Cafeteria Warrant #49 dated 6/30/20 in the amount of \$10,890.88 with expenditures through 6/30/20.

Warrant #49 dtd 6/30/20

- Federal Warrant #50 dated 6/30/20 in the amount of \$61,306.80 with expenditures through 6/30/20

Warrant #50 dtd 6/30/20

- Capital Warrant #51 dated 6/30/20 in the amount of \$15,151.53 with expenditures through 6/30/20

Warrant #51 dtd 6/30/20

- General Warrant #01 dated 7/1/20 in the amount of \$249,695.60 with expenditures through 7/1/20.

Warrant #1 dtd 7/1/20

- Cafeteria Warrant #02 dated 7/1/20 in the amount of \$587.18 with expenditures through 7/1/20.

Warrant #2 dtd 7/1/20

Approval of the May Student Activity Report

Student Activity Report

Approval of the Budget Status Report and the Revenue Status Report for the General and Cafeteria Funds as of 06/30/2020.

Budget Status

Approval of Casella Waste as our Solid Waste Removal contractor for the 2020-2021 school year under DCMO BOCES Bid #2020-134.

Casella

Approval to close Memorial Scholarship Fund Account held at NBT Bank xx8676 and transfer funds to Commencement Awards Account also held at NBT Bank xx5498.

Memorial Scholarship fund

M. Moyses - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **J. Ballard** and seconded by **D. Whipple**, the Board approved the extension of Brittany McCartney's maternity leave through January 04, 2021.

McCartney/Maternity extension

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board approved to table the appointment for AIS Coordinator.

AIS

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **J. Ballard** and seconded by **D. Whipple**, the Board approved the following:

Extracurricular

CSE Chairperson-Kelly Coons-\$11,713.00
Newsletter Coordinator-Jennifer Plante-\$1,337.00
Director of Athletics-James Harter-No Stipend
Math Dept. Chairperson-Rachel Mattice-No Stipend
Science Dept. Chairperson-Danielle Dorsey-No Stipend
English Dept. Chairperson-Nicole Hecox-No Stipend
Social Studies Dept. Chair-Lois Klukkert-No Stipend
Marching Band-Richard Haynes-\$1,489.00
Athletic Director - Chris Weston -\$3,912.00
Jazz Band -Richard Haynes -\$877.00
Website Coordinator - Jason Slocum - \$1,500.00
Maryann Spina as Summer Office help for the 2020 Summer Program.
Jenn Jester as Crop Site Coordinator for the Virtual Summer CROP program for up to 100 hours.

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

Superintendent Report: Graduation was a success. We are working on a reopening plan in the next few weeks.

Principal Report: All staff have protocols for Special Ed Program
SCEP is due the 15th.

On a motion by **B. Garrison** and seconded by **J. Ballard**, the Board approved Jennifer Plante's contract.

Plante contract

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **R. Dianich** and seconded by **D. Whipple**, the Board approved Troy Rider's contract.

Rider - contract

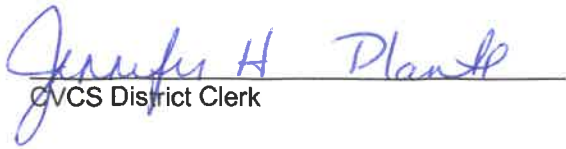
M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

On a motion by **D. Whipple** and seconded by **J. Ballard**, the Board approved a MOA for Jennifer Plante.

Plante - MOA

M. Moyse - yes B. Garrison - yes R. Dianich- yes
J. Ballard - yes D. Whipple- yes Roll call - Motion passed

Respectfully Submitted,


CVCS District Clerk

Future Meeting Dates:

August 06, 2020 - Regular Board Meeting - 6:30 p.m. Elementary Gym

August 20, 2020 - Special Board Meeting - 6:30 p.m. Elementary Gym

Approved